

Appendix 2

Southampton Shadow Health and Wellbeing Board Appointment of Independent Chair

The Role

Southampton City Council, and its NHS and other partners will appoint an Independent Chair for the Southampton Shadow Health and Wellbeing Board. The Independent Chair will ensure the shadow Board develops and operates effectively and that all relevant organisations and agencies co-operate to develop and improve health and wellbeing in Southampton.

The independent chair will serve for the duration of the shadow board period. When the board takes up its statutory powers from April 2013 it is envisaged the chair will be an elected member of Southampton City Council.

The shadow Board will meet initially every 2 months. The Chair will act as an ambassador and champion for Southampton's health and wellbeing. It is a remunerated role with expenses being paid. Employees of Southampton City Council and NHS Southampton City are not eligible to be appointed to this position.

Key Tasks and Accountability

1. Chair the Southampton Shadow Health and Wellbeing Board meetings.
2. Leading the strategic direction of Health and Wellbeing in Southampton through the development of a Health and Wellbeing Strategy with clearly agreed priorities and objectives.
3. Leading the development of the relationship building between partners on the board, and with other organisations with responsibility for improving the health and wellbeing of people living and working in Southampton.
4. With the appropriate officer support:
 - Prepare thoroughly for the meetings, compiling the agenda and relevant supporting papers.
 - Ensure that clear actions and responsibilities are identified.
 - Maintain a managing oversight to progress Board business appropriately and efficiently.
5. Ensure that key issues and national developments are considered by the Board.
6. Contribute to, and provide a lead on, interagency co-operation and integrated working.

7. Assist in the development of a Joint Strategic Needs Assessment and Joint Health and Wellbeing Strategy.
8. Investigate and resolve any disputes and complaints between Board members.
9. Keep up-to-date with emerging legislation and developments in health and wellbeing.
10. Promote equal opportunities.
11. Be accessible between meetings to board members by telephone, email or in person.
12. Oversee and monitor the work of any sub groups.